

**MANAGEMENT AND DEVELOPMENT FOUNDATION (MDF)  
CALL FOR TENDER**

**PART-A:**

**INSTRUCTIONS TO BIDDER**

<b>Date</b>	<b>August 10, 2023</b>
<b>Tender reference</b>	<b>MDF/TENDER/ER-3/2023</b>
<b>Starting Date</b>	<b>August 10, 2023</b>
<b>Closing Date</b>	<b>August 26, 2023</b>
<b>Subject of Tender</b>	<b>Supply of 80 Goats (Pregnant) of Pateri Breed in the Two UCs of Khairpur Nathan Shah (K.N.Shah) District Dadu</b>

To support its ongoing Early Recovery and Response Project Flood-2022 operations in District Dadu Sindh Pakistan, MDF with its partner Oxfam GB is launching a local competitive bidding and is requesting qualified bidders to provide detailed written offers for the items listed below.

<b>Description</b>	<b>Supply of 80 Goats (Pregnant) of Pateri Breed in the Two UCs of Khairpur Nathan Shah (K.N. Shah) District Dadu</b>
<b>Nature of Contract</b>	Supply of Livestock (Goats)
<b>Delivery Conditions</b>	As per mentioned in the Tender Documents
<b>Quantity</b>	According to specification mentioned in the Tender
<b>Time frame/Duration of Contract Agreement</b>	Work must be completed on deadline agreed and mentioned in the agreement.

**Detailed location terms:**

The quoted priced must include all charges, Supply of Goats, Vaccinations, Ultrasound transportation for the delivery of goats including all applicable Government Taxes. The delivery of goats will be provided by the Supplier at the doorstep of 80 beneficiaries in two UCs of K.N. Shah as per list provided by MDF. The detail of flood affected Union Councils specified below:

- 1. UC Gozo**
- 2. UC Burrira**

list of villages will be shared with agreement & work order to selected bidder.

**Detailed quantity terms:**

Quantities are as specified in the Description of Work mentioned below. This contract will have no minimum value or number of Goats. The Contracting Authority holds the right to change quantities and slight changes in the specifications of Goats and will inform to supplier well in time.

### Detailed timeframe terms:

<b>Contract Start Date</b>	September 01, 2023
<b>Contract End Date</b>	October 30, 2023

**IMPORTANT:** The contractor should be able to complete the assignment shown in the Description of Works within this timeframe. If this is not possible, to provide the maximum number of Goats mentioned in the bid form. MDF reserves the right to split the contract and award to more than one contractor/supplier/vendor.

### General Conditions:

- i. Prices quoted for the supply of female goats (Pregnant) must include all applicable Government Taxes.
- ii. MDF will further confirm the exact locations for the delivery of female goats following the procurement committee.
- iii. Quantities shown are accurate estimates. However, there is no minimum quantity.
- iv. We prefer one single vendor, but we reserve the right to divide the order in more than one bidder.
- v. For the purposes of determining the lowest evaluated bid, facts other than price such as previous performances, previous experience, quality assurance, financial soundness and such other details as the Purchaser, at its discretion, may consider appropriate measures will be taken into consideration.

### Instructions for submission:

1. Bidders are requested to fill in, sign, stamp and return the given Quote Form (according to MDF format).
2. Bidders should also attach a copy of Company registration certificate and/or licence, NTN/SNTN or any other certification along with profile if available.
3. Sealed bids should be accompanied with **2. % Bid Security** of the total bid value in the shape of Pay Order / Demand Draft in the name of **M/s Management & Development Foundation** is mandatory
4. The bidder is required to submit the Client list of at least Three (03) firms with their addresses & Telephone Numbers whom the required supply of items have been provided.
5. The bidder/ supplier will submit an affidavit on legal stamp paper of Rs. 100/- that their firm has not been blacklisted in the past.
6. The offers must be submitted through post/courier/by hand in a sealed envelope to the following address:  
MDF Head Office, House No. B-30, G.E.C.H Society, Near Soneri Bank, Qasimabad Hyderabad
7. Each page of the submitted documents should be signed and stamped.
8. The tender documents should not reach later than August 26, 2023 till 06:00 pm at given address.
9. Unsealed envelopes and late offers cannot be considered.
10. The following number can be contacted for general enquiries: 0336-7088008

### Required documents for submission

1. **PART A** – Instructions to Bidders must be attached, filled, signed and stamped by the supplier (compulsory)
2. **PART B** – Quote Form must be attached, filled, signed and stamped by the supplier and the bid prices shall be in PKR.
3. Photocopy of CNIC
4. **ANNEXES** – A Company registration certificate and/or license, NTN/SNTN Certificate or any other certification along with company profile if available.
5. Bidding documents.

### Note:

- a. The submission of offer(s) to this call for tender may not result in the award of a contract.
- b. MDF will not be responsible for any costs or expenses incurred by the Bidders in connection with the preparation and submission of the bids to MDF.
- c. Only shortlisted suppliers will be further contacted. Should you not receive confirmation from MDF within 10 working days, please consider your offer as not pre-selected.
- d. Documents sent without signature and / or stamp won't be accepted as valid offers.

### FOR BIDDER'S USE

I undersigned, the Bidder, agree with the instructions and general conditions of this Call for Tender. I have read or am accurately informed regarding the Oxfam Supplier Eligibility Criteria, Oxfam Supply Policy, Oxfam Ethical Purchase Policy and Oxfam General Conditions of Purchase.

<b>Company Name</b>	
<b>Authorized Representative Name</b>	
<b>Signature</b>	
<b>Stamp</b>	

**PART-B: QUOTE /RATES SUBMISSION FORM SUBMITTED BY BIDDERS**

S.#	Name of Item Specification		QTY	UNIT	TOTAL
	<b>80 Goats (Pregnant) of Pateri Breed</b>			<b>COST</b>	<b>COST</b>
1	Breed of Goat	Pateri	<b>80</b>		
2	Goat Gender	Female, pregnant at least 2 months			
3	Goat Age	12-24 month			
4	Weights and Size	Goat Weight minimum, 30 KG, length 3 feet, height 2.5 Feet			
5	Horn	4-6 inches, little cured			
6	Vaccination	FMD, PPR, CPR, Anthrax, Goat Pox			
7	Deworming	Orally and Injectable			
8	Other Conditions	(a) The goats will be Vaccinated before 15-day of delivery. (b)For assurance of pregnancy vendor will provide Ultra sonography Report of Each Goat. (c) Vaccination and deworming certification of authorized veterinary doctor for each goat.			
	<b>Total Cost including Taxes</b>				

## PART-C:

### BIDDER'S CHECK LIST

(For MDF use only)

Date: \_\_\_\_\_

Supplier Code: \_\_\_\_\_

Before submitting your bid, please make sure that each of the following items are complete:

Description	Complete?	Comments (For MDF use only)
1. Instructions to Bidders is attached, filled, signed and stamped by the supplier.	Yes / No	
2. Quote Forms are attached, filled, signed and stamped by the supplier.	Yes / No	
3. The bid prices are in PKR and include all applicable taxes.	Yes / No	
4. Photocopy of owner CNIC is attached.	Yes / No	
5. All documents placed in an envelope and sealed	Yes / No	
6. 2.% Bid Security of the total bid value in the shape of pay order / demand draft in the name of M/s Management & Development Foundation	Yes / No	
7. The bidder/ supplier will submit an affidavit on legal stamp paper of Rs. 100/- that their firm has not been blacklisted in the past.	Yes / No	
8. The Client list of at least Three (03) firms with their addresses & Telephone Numbers for references whom the supply of relevant item has been provided	Yes / No	